



Studio Assistant Position

About Artillery AG + Ceramics

Artillery AG is a Latinx-owned community art space in the heart of the Mission's Latino Cultural District, centered in three core values:

- We connect to and honor all Indigenous Cultures;
- We activate our connection with the Earth and preserve nature;
- We grow and empower our BIPOC Community through the arts.

We believe that art is a vital catalyst for social awareness, wellness, and change, and seek to lower barriers of access for BIPOC artists.

Position Summary

Support the daily operations of the membership based Ceramics studio with the studio manager and volunteer team. Focus area include kiln operation, glazing program, clay recycling systems and overall studio maintenance and improvements.

All candidates:

A minimum of two years' experience working in a clay studio is required.

Self-motivated to work successfully without direct supervision and to set priorities when faced with various duties

A passion for the health of the planet and the community, as well as a desire to provide exceptional customer service

Regularly able to lift 50 pounds

Loading and unloading kilns, producing glazes, working with recycled clay, and managing a ceramics studio are all skills that must be mastered.

Do you want to be a part of a growing environmentally conscious ceramics studio community?



This role's primary responsibilities are as follows:

1. Studio operations: Cleaning on a daily basis, in collaboration with the studio management, volunteers, and job trade. As needed, manage studio improvements and repairs. Concentration areas:

- Loading, unloading, maintenance, and seasonal programming of new kilns
- glazing: mixing, inventory management, and glazing
- Environmentally friendly cleaning- outdoor wash station, green ware, glazing ware
- In the Ceramics Studio, implement studio policies and show the safe and responsible use of equipment, tools, materials, techniques, and processes.
- Assist in the creation of a warm and friendly environment, as well as in the support of students and members.

2. Studio Maintenance -

- Studio Maintenance entails taking inventory and acquiring studio materials. Glazes, clay, and other studio supplies, for example.
- Assess, clean, and organize studio space on a regular basis to ensure a safe and accessible environment for members and students.
- Directing the glaze area involves the mixing and maintenance of all shop glazes, as well as the maintenance of all glaze area tools.
- Support all tech-related issues and studio maintenance, such as kiln mishaps when happening , reclaiming clay system , inventory management, assisting with clay deliveries, kiln load/unloading, and kiln washes.
- Co- leading Clay Dust Control program with the goal of all instruments and surfaces to be cleaned on a regular basis.

3. Member Program:

- Supporting members in having a safe experience and being environmentally conscious with materials in the studio .
- Supporting with ceramics studio questions, clay , glaze questions, motivation, etc.
- Giving new members tours.



- Sending out membership communications and newsletters in correlation with the studio manager.
 - Improving existing member onboarding systems.
4. Volunteer/ Internship Program :
- Help coordinate coverage when needed (on call).
 - On boarding and training new volunteers on a need basis
5. Teaching/Workshops:
- Teaching one wheel throwing or sculpture class per series.
 - Teaching Large group classes when needed.
 - Subbing when a teacher doesn't arrive.
6. Focus on One Lead Project:
- Choosing one of our various initiatives where you will be the one that leads .
 - We are currently running a number of programs, such as our Clay Dust Control Program, Seasonal Apprenticeship Program, Volunteer Program, and BIPOC Scholarship Program.

More information

Hours of operation are Tuesday - Sunday 12-9pm.

Potential Schedule includes two- three closing shifts from 4:30pm- 9pm .

Position Salary DOE. This also includes studio access .